



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
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www.penmetparks.org

STUDY SESSION MINUTES

June 01, 2021, 4:00 PM

Sehmel Homestead Park Pavilion (10123 78th Ave NW, Gig Harbor, WA, 98332)

Call to Order: The meeting was called to order by President Babich at 4:01 PM

Commissioners Present:

Amanda Babich, President
Kurt Grimmer, Clerk
Maryellen (Missy) Hill
Steve Nixon (Attended via Zoom until arrival at 4:54)
Laurel Kingsbury (Arrived at 4:04)

Staff:

Ally Bujacich
Chuck Cuzzetto
Eric Guenther
Aiden Krug
Matthew Kerns
Louise Tieman

Outside Staff:

Linda Kaye Briggs/The Briggs Group
Curt Gimmestad/Absher Construction

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Hill. The agenda was approved with a 4-0 vote.

ITEM 2 Board Discussion

2a. CRC Capital Campaign Update

Executive Director Ally Bujacich invited Fundraising Consultant Linda Kaye Briggs to give an update on the CRC Capital Campaign. Briggs presented a CRC Campaign 3.1 million dollar goal giving pyramid to the Board. Discussion ensued.

Briggs presented the Board with a draft advisory committee member job description. Briggs and the Board had a discussion, and the Board reached a consensus to move forward with the process for co-partnering with the Greater Tacoma Community Foundation (GTCF).

Briggs briefly discussed the communication plan for the pre-silent phases, silent phase and presented a couple of options for the CRC campaign logo. The Board, staff, and Briggs had a discussion and gave input.

Briggs presented two campaign logo options. Feedback from the Board and staff indicated a preference for Option 1.

Briggs gave a brief explanation of a donor relationship assessment worksheet that will be used for the fundraising campaign for the CRC.

2b. Hale Pass/Arletta Schoolhouse Renovation Update

Executive Director Ally Bujacich introduced Project Manager Curt Gimmestad. Gimmestad updated the Hale Pass/Arletta Schoolhouse



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renovation and his perspective on the project after visiting the site. Gimmestad presented photos of the interior and exterior of the building, showing some of the items that he feels should be considered in the scope of work for repair or replacement, including interior and exterior finishes and an alternate for upgrades at the picnic shelter. Discussion ensued. The project team will move forward with submitting a permit application and update the documents and budget to reflect the additional scope recommended during the meeting.

ITEM 3 Adjournment: President Babich adjourned the meeting at 5:57 PM

APPROVED BY THE BOARD ON: 6/15/2021

President

Clerk

Submitted By: Stacie Snuffin